



EXHIBITOR SPONSOR Prospectus

LANA Annual Meeting
October 18-20, 2019 | Baton Rouge, LA

Louisiana Association of Nurse Anesthetists
2019 Annual Meeting
October 18-20, 2019
Renaissance Baton Rouge, LA

Come join us in Baton Rouge this year! We invite you to register as an exhibitor at the 2019 Annual Meeting of the Louisiana Association of Nurse Anesthetists (LANA), October 18-20, 2019, at the Renaissance in Baton Rouge, Louisiana. This will be an excellent business opportunity to gain one-on-one contact with CRNAs and students from across the state. Exhibitors are authorized **two (2) representatives**, who may also attend the social functions. Any additional representatives must pay an additional exhibit representative registration fee of \$45.00 for access to the exhibit hall. An additional fee of \$175.00 per representative is necessary for any representatives wishing to attend the education courses.

We are expecting this program to attract a large number of participants. Exhibit space will be assigned on a first-come, first-served basis.

The exhibit hall is open only to registered meeting attendees and exhibitors. Please advise anyone planning to visit your booth during the meeting that they will need to be registered for the conference.

You are also invited to become a “Major Meeting Sponsor” of one or more special functions/events listed on the enclosed application. Benefits of sponsorship include printed recognition in the registration material, a sign with your company’s name and logo, and acknowledgement of the sponsorship during your event.

Don’t delay, send in your form today! If you have any questions, please contact the LANA Office by calling (225) 408-4430 or emailing office@lanacrna.org.

Tentative Exhibitor Schedule

Friday, October 18, 2019

3:00 pm—5:00 pm	Exhibitor Set-up (Salon 1)
5:00 pm	Exhibits Open
5:30 pm—7:00 pm	Welcome Reception in Exhibit Hall

Saturday, October 19, 2019

7:30 am	Exhibits Open (Salon 1)
8:00 am-9:00 am	Breakfast in Exhibit Hall
2:00 pm	Exhibit Breakdown

Major Sponsorship Opportunities

In addition to your table in the exhibit hall, you can maximize your exposure to the attendees by sponsoring the annual meeting! As a sponsor, your company's name will be displayed for all participants to see on signage displayed throughout the meeting and also in the various convention literature. The Meeting provides several sponsorship opportunities for vendors. To become a sponsor, please complete the sponsorship application on page 5.

Platinum Sponsor \$2,000

- 5 minute speaking opportunity at the Welcome Reception
- Signage at Registration Table
- Full Page Ad in the LANA Scope Newsletter
- Booth at Meeting
- Logo/Company Name on the following: Program at a Glance, Website

Gold Sponsor \$1,750

- Signage at Registration Table
- 1/2 page ad in the LANA Scope Newsletter
- Booth at Meeting
- Logo/Company Name on the following: Program at a Glance, Website

Silver Sponsor \$1,000

- Signage at Registration Table
- 1/4 page ad in the LANA Scope Newsletter
- Booth at Meeting
- Logo/Company Name of the following: Program at a Glance, Website

Bronze Sponsor \$500

- Signage at the Registration Table
- Logo/Company Name on the following: Program at a Glance, Website

Friday Cocktail Reception \$1000

- Two co-sponsorships are available
- Signage at Registration Table
- 1/4 page ad in the LANA Scope Newsletter
- Booth at Meeting
- Logo/Company Name of the following: Program at a Glance, Website

PAC Party \$1000

- Two co-sponsorships are available
- Signage at Registration Table
- 1/4 page ad in the LANA Scope Newsletter
- Booth at Meeting
- Logo/Company Name of the following: Program at a Glance, Website

Saturday Lunch \$1000

- Two co-sponsorships are available
- Signage at Registration Table
- 1/4 page ad in the LANA Scope Newsletter
- Booth at Meeting
- Logo/Company Name of the following: Program at a Glance, Website

Saturday Breakfast \$400

- Two co-sponsorships are available
- Printed recognition in the official meeting program
- Signage with your company name and logo

Saturday Coffee Breaks \$400

- Printed recognition in the official meeting program
- Signage with your company name and logo

Sunday Breakfast \$400

- Two co-sponsorships are available
- Printed recognition in the official meeting program
- Signage with your company name and logo

Sunday Coffee Break \$400

- Printed recognition in the official meeting program
- Signage with your company name and logo

LANA 2019 Annual Meeting Exhibit Agreement

Company Name: _____

Company Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____ Email: _____

Product or Service to be Exhibited: _____

Names of Representatives Attending Meeting:

Badge Nick Name for Attending Representatives:

1. _____

1. _____

2. _____

2. _____

Exhibit Fee: \$500.00 for a 2' x 6' skirted exhibit table, 2 chairs, and a waste basket. Full payment is due with signed agreement, make checks payable to LANA. The exhibit fee covers up to two representatives, who are welcome to participate in the social events. Any additional representatives must pay a full, separate registration fee of \$45.00 in order to have authorized attendance at all Meeting activities. An additional fee of \$175.00 per representative is necessary if either of the two representatives wish to attend the education courses.

Deadlines: Registration is due by **Monday, October 14, 2019** in order for your company to be included in the meeting materials as an exhibitor. Written cancellation of registrations will be accepted for a full refund up to September 18, 2019. Refunds of one-half the exhibit fee may be obtained for cancellations prior to September 30, 2019, after which the entire fee is forfeit.

Liability: The exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of exhibitor's activities on the Hotel premises and will indemnify, defend and hold harmless the Hotel, the Louisiana Association of Nurse Anesthetists, the General Service and Drayage contractor and their agents, servants, and employees from any and all such losses, damages, and claims.

Typed or Printed Name and Position:

Signature:

*Exhibit space available on a "first-come" basis. **LANA retains the right to refuse or reject exhibitors at its sole discretion.

Please sign and return this form, with payment to: Louisiana Association of Nurse Anesthetists, 8550 United Plaza Boulevard, Suite 1001, Baton Rouge, LA 70809

Phone #: (225) 408-4430

Fax #: (225) 408-4422

Federal I.D. # 51-0142099

Payment Method: Check Enclosed American Express Discover MasterCard Visa

Make check payable to LANA.

Card Number: _____ Expiration Date: _____ CVV: _____

Name on Credit Card (Please print): _____ Signature: _____

Amount to be charged: \$ _____

OFFICE USE ONLY:

Received: _____ Date Processed: _____ Check #: _____ Amount: _____ CC Auth: _____

Sponsorship Program

We have several sponsorship opportunities available for our 2019 Annual Meeting exhibitors. We will accept up to two sponsors for those events indicated. Sponsorship benefits are listed on the sponsorship opportunities page. (Please check which event you would like to sponsor.)

- | | |
|--|---|
| <input type="checkbox"/> Platinum | <input type="checkbox"/> Friday Welcome Reception Co-Sponsorships (2) |
| <input type="checkbox"/> Gold | <input type="checkbox"/> Saturday Lunch Co-Sponsorships (2) |
| <input type="checkbox"/> Silver | <input type="checkbox"/> Saturday Continental Breakfast Co-Sponsorships (2) |
| <input type="checkbox"/> Bronze | <input type="checkbox"/> Saturday Morning Coffee Break |
| <input type="checkbox"/> PAC Party Co-Sponsorships (2) | <input type="checkbox"/> Sunday Continental Breakfast Co-Sponsorships (2) |
| | <input type="checkbox"/> Sunday Coffee Break |

RULES and REGULATIONS

*LANA retains the right to refuse and/or reject sponsorship of events or services.

*LANA is the primary and only contact with hotels, suppliers, etc., for all officially sponsored events.

*All sponsored events are available on a "first come" basis.

Sponsorship Application

- | | | |
|---|--|--|
| <input type="checkbox"/> Platinum (\$2,000) | <input type="checkbox"/> Gold (\$1,750) | <input type="checkbox"/> Silver (\$1,000) |
| <input type="checkbox"/> Bronze (\$500) | <input type="checkbox"/> PAC Party (\$1,000) | <input type="checkbox"/> Friday Cocktail Reception (\$1,000) |
| <input type="checkbox"/> Sat. Lunch (\$1000) | <input type="checkbox"/> Sat. Breakfast (\$400) | <input type="checkbox"/> Sat. Coffee Break (\$400) |
| <input type="checkbox"/> Sun. Breakfast (\$400) | <input type="checkbox"/> Sun. Coffee Break (\$400) | |

Name: _____

Title: _____

Company: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Email: _____

Logos must be received by the LANA office in .EPS or high resolution format no later than September 30, 2019 to be incorporated into the meeting program and signage.

MAIL TO: Louisiana Association of Nurse Anesthetists
8550 United Plaza Blvd., Suite 1001; Baton Rouge, LA 70809
Phone: (225) 408-4430 Fax: (225) 408-4422 Federal I.D.# 51-0142099

Payment Method: Check Enclosed American Express Discover MasterCard Visa

Make check payable to LANA.

Card Number: _____ Expiration Date: _____ CVV: _____

Name on Credit Card (Please print): _____ Signature: _____

EXHIBITOR AUDIO VISUAL EQUIPMENT ORDER FORM



Video Equipment	Qty	SHOW RATE		Days	Total	Customer Information
		Advanced	On Site	Used		

DVD Player		\$65.00	\$95.00		
46" LCD Monitor (Includes Monitor Stand)***		\$415.00	\$515.00		

Show/Convention Name: _____

Firm Name: _____

Address: _____

City: _____

State: _____ Zip: _____

Ordered By: _____

Telephone #: _____

Fax #: _____

email: _____

Power	Qty	SHOW RATE		Days	Total
		Advanced	On Site	Used	

Power strip and Extension Cord		\$40.00	\$45.00		
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PC Compatible Systems	Qty	SHOW RATE		Days	Total	Ordering Instructions
		Advanced	On Site	Used		

Laptop Computer w/CD-ROM Drive ***Please Note Specific Software/Hardware Needs Below***		\$220.00	\$270.00		
Call With Specific Needs					

⇒ The total charge per item is determined by multiplying the quantity by the daily rate by the number of days to be used.

⇒ Please include applicable Sales Tax on equipment rental. **TAX EXEMPT STATUS** - If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.

⇒ **CANCELLATIONS:**
 A) Cancellation of equipment ordered must be received Operator labor, if requested, is subject to the prevailing hourly rate with a 4 hour minimum.

⇒ **CANCELLATIONS:**
 A) Cancellation of equipment ordered must be received **48 hours prior** to delivery date to avoid a minimum one day charge. **50% of original charges** will be applied.

Computer Accessories	Qty	SHOW RATE		Days	Total
		Advanced	On Site	Used	

20" Flat Screen LCD Monitor		\$115.00	\$180.00		
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Rental Totals	PAYMENT IS DUE WHEN ORDER IS PLACED		Delivery Information
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EQUIPMENT TOTAL					On-Site Contact:
DELIVERY/SETUP/PICKUP (22% of line 1 / \$65.00minimum)					Booth #: _____ Room #: _____
SUBTOTAL					Delivery Date: _____ Time: _____
SALES TAX (9% of line 3)***					Show Start Date: _____ Time: _____
TOTAL DUE					Pickup Date: _____ Time: _____

On-Site Contact: _____

Booth #: _____ Room #: _____

Delivery Date: _____ Time: _____

Show Start Date: _____ Time: _____

Pickup Date: _____ Time: _____

Method of Payment	PLEASE CHECK ONE	Return For Processing
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Card Number: _____ Exp Date ____ / ____

American Express

Visa

Cardholder's Name Printed (as appears on card): _____

Cardholders Signature: _____ MasterCard

PSAV
 7000 Bluebonnet Blvd.
 Baton Rouge, LA 70810

225-388-5694 PH
 225-388-5693 Fax

jquebedeaux@psav.com

Please return (2) weeks prior to function date

*** We do not supply wall mounts for plasma or flat screen monitors. ***

Hotel Accomodations

Renaissance Baton Rouge, Louisiana
7000 Bluebonnet Blvd. | Baton Rouge, LA 70810
Phone: (225) 215-7000

LANA has received a group rate of \$124/night plus tax for a standard, single and double occupancy guest room.

Registrants and exhibitors must make their own room reservations. When booking your reservation over the phone, please identify yourself with the “Louisiana Association of Nurse Anesthetists” to receive the group rates. If you are booking your room online please do so by visiting the following website:

<https://tinyurl.com/LANA2019Hotel>

Please reserve your rooms early. Although the hotel guarantees the room block at the above rates, this is only the case for reservations made under the LANA room block before or on Thursday, September 21, 2019 on a first come first served basis.

Please call the Renaissance for availability regardless of when arrangements are made.

